



CITY OF SANTA CLARITA CITY COUNCIL REGULAR MEETING

Tuesday, January 9, 2018

6:00 PM

City Council Chambers

23920 Valencia Blvd.

Santa Clarita, CA 91355

AGENDA

Joint Meeting with
Board of Library Trustees

How to Address the City Council

Pursuant to Government Code section 54954.3 members of the public are afforded the opportunities to address the City Council. You may address the Council once per meeting during *Public Participation* on any matter within the Council's jurisdiction that is *not* listed on the agenda. Public Participation speaker's cards must be submitted to the City Clerk BEFORE this portion of the meeting begins. To address the Council regarding an *item* on the agenda, please fill out a speaker's card and submit it to the City Clerk BEFORE the Mayor announces the item. Each person addressing the Council is given three minutes to speak (with double the time allotted to non-English speakers using a translator) indicated by a colored light system on the Council dais. If you wish to provide information to the Council, please present the City Clerk with 10 copies. Otherwise, your materials will simply be added to the official record. Please note use of City Council Chamber technology equipment to present electronic material during meetings is not allowed.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (661) 255-4391. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

Any writings or documents distributed to a majority of the members of the City Council regarding any open session item on this agenda will be made available for public inspection in the City Clerk's Office located at 23920 Valencia Boulevard, Suite 120, during normal business hours. These writings or documents will also be available for review at the meeting.

INVOCATION

McLean

CALL TO ORDER

ROLL CALL

FLAG SALUTE

EXECUTIVE MEETING

This time has been set aside for Councilmembers to review the agenda and obtain any further information that may be needed. Council will also discuss each individual item during the course of the meeting with the exception of the Consent Calendar, which may be approved in its entirety by one motion, unless there is a request to pull an item for discussion. No action will be taken on public agenda items during the Executive Meeting.

APPROVAL OF AGENDA

AWARDS AND RECOGNITIONS

Communications Specialist Kevin Strauss for assistance with the Thomas Fire

PUBLIC PARTICIPATION

This time has been set aside for the public to address the City Council on items NOT listed on the agenda. The City Council will not act upon these items at this meeting other than to review and/or provide direction to staff. All speakers must submit a speaker's card to the City Clerk PRIOR to the beginning of this portion of the meeting. Thirty minutes are allotted for public input at this time. The FIRST TEN people to submit a speaker card prior to the beginning of Public Participation will be heard. Speaker cards will be accepted beginning at 5:45 p.m. Any speaker cards received once the first speaker has begun will be heard at the end of the meeting regardless if the ten person limit has been met.

STAFF COMMENTS

COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by the City Council. The items are not individually discussed by the City Council unless a request is made by a member of the public or the Council, in which case, the item(s) will be removed from the Consent Calendar and will be considered separately.

1. **APPROVAL OF SPECIAL MEETING MINUTES** – The minutes of the City Council are submitted for approval.

RECOMMENDED ACTION:

City Council approve the minutes of the December 12, 2017 Special Meeting.

2. **APPROVAL OF SPECIAL MEETING MINUTES** – The minutes of the City Council are submitted for approval.

RECOMMENDED ACTION:

City Council approve the minutes of the December 12, 2017 Special Meeting.

3. **APPROVAL OF REGULAR MEETING MINUTES** – The minutes of the City Council are submitted for approval.

RECOMMENDED ACTION:

City Council approve the minutes of the December 12, 2017 Regular Meeting.

4. **READING OF ORDINANCE TITLES** - Government Code Section 36934 requires that all ordinances be read in full prior to Council taking action on the ordinance. By listing the ordinance title on the Council agenda, Council may determine that the title has been read.

RECOMMENDED ACTION:

City Council determine that the titles to all ordinances which appear on this public agenda have been read and waive further reading.

5. **APPROVAL OF REAL PROPERTY ACQUISITION OF 176+/- ACRES IN LOS ANGELES COUNTY, ASSESSOR'S PARCEL NO. 3244-029-020** - Preservation of 176 +/- acres of real property for open space.

RECOMMENDED ACTION:

City Council:

1. Approve the purchase of 176 +/- acres of real property for the purpose of public recreational and open space preservation, Assessor's Parcel Number 3244-029-020, at a total cost of \$1,555,000, which includes the property purchase price of \$1,500,000, and \$25,000 for title, escrow, taxes and due diligence costs, plus \$30,000 for gates, fencing, and signage.
2. Appropriate \$1,525,000 from Open Space Preservation District Fund Balance (Fund 358) to Open Space Preservation District Expenditure Account 12592-5201.004, for purchase of the property and due diligence costs.
3. Appropriate \$30,000 from Open Space Preservation District Fund Balance (Fund 358) to Open Space Preservation District Expenditure Account 12592-5201.008 for property improvements.
4. Appropriate \$40,000 for Fiscal Year 2017-18 property taxes from Open Space

Preservation District Fund Balance (Fund 358) to Open Space Preservation District Expenditure Account 12592-5185.003 for payment of the April 2018 property taxes.

5. Appropriate \$10,000 as an annual ongoing expenditure from Open Space Preservation District Fund Balance (Fund 358) to Open Space Preservation District Expenditure Account 12592-5185.003 for the payment of annual property taxes.
6. Authorize the City Manager, or designee, to enter into a Purchase and Sale Agreement to acquire the property and to execute all documents needed for the purchase of this property, subject to City Attorney approval.

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6. **LANDSCAPE MAINTENANCE DISTRICT – REQUEST FOR APPROPRIATION OF FUNDS AND CONTRACT AUTHORITY INCREASES** - In response to unanticipated events, such as the December 5 Rye Fire, staff is requesting appropriation of additional funds and authorization to increase the expenditure authority of existing landscape maintenance contracts.

RECOMMENDED ACTION:

City Council:

1. Appropriate \$138,000 from Landscape Maintenance District fund balance (Fund 357) to the expenditure accounts listed in Attachment A.
2. Approve contract authorization increases in the total annual amount of \$117,362 for the current contract year in maintenance and repairs, related to the installation of new plant material for the contracts listed in Attachment B.
3. Authorize the City Manager or designee to execute all contracts and associated documents subject to City Attorney approval.

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7. **SECOND READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, ADDING SECTION 17.38.075 OF CHAPTER 17.38 TO TITLE 17 OF THE SANTA CLARITA MUNICIPAL CODE ESTABLISHING A SENIOR MOBILEHOME PARK OVERLAY ZONE** - Second reading and adoption of an ordinance establishing a Senior Mobilehome Park Overlay Zone.

RECOMMENDED ACTION:

City Council to adopt an ordinance entitled: “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, ADDING SECTION 17.38.075 OF CHAPTER 17.38 TO TITLE 17 OF THE SANTA CLARITA MUNICIPAL CODE ESTABLISHING A SENIOR MOBILEHOME PARK OVERLAY ZONE.”

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8. **CHECK REGISTER NO. 25** - Check Register No. 25 for the Period 11/10/17 through 11/23/17 and 11/30/17. Electronic Funds Transfers for the Period 11/13/17 through 11/24/17.

RECOMMENDED ACTION:

City Council approve and ratify for payment the demands presented in Check Register No. 25.

NEW BUSINESS

9. **SANTA CLARITA PUBLIC LIBRARY TRANSITION** - Consideration of Santa Clarita Public Library to transfer services to in-house operation and staffing.

RECOMMENDED ACTION:

Board of Library Trustees:

1. Adopt a resolution delegating authority over Library personnel to the Santa Clarita City Council.

City Council:

1. Authorize staff to proceed with the Santa Clarita Public Library transition to in-house operation and staffing, effective July 1, 2018, and to take all necessary administrative steps prior to that time to ensure readiness to serve the public as of July 1, 2018.
2. Adopt a resolution amending the Classification Plan and Salary Schedules to add classifications for City Library employees.
3. Introduce and pass to second reading an Ordinance entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, AMENDING SANTA CLARITA MUNICIPAL CODE SECTIONS 2.75.030 AND 2.75.040 TO ADD CERTAIN LIBRARY CLASSIFICATIONS TO THE PERSONNEL SYSTEM BUT EXCLUDE THE CITY LIBRARIAN AND PTS LIBRARY AIDE FROM THE COMPETITIVE SERVICE."
4. Adopt a resolution amending the Personnel Rules to provide for a 10-step salary range for Library Classifications and to make definition changes consistent with changes to the Santa Clarita Municipal Code regarding Library Classifications.
5. Amend the budget for Fiscal Year 2017-18 to do the following: appropriate \$175,241 from fund balance of the Public Library Fund (Fund 309) to expenditure Account 12050-5161.002 (\$89,500), and to personnel Accounts 12050-5001.001 through 5011.006 (\$85,741) for one-time Santa Clarita Public Library transition-related costs; and authorize full-time equivalent positions as detailed herein below.

PUBLIC PARTICIPATION

This time has been set aside for any speakers that have turned in speaker cards and *were not heard* in the first thirty minutes allotted to address the City Council on items that are NOT on the agenda. No further speaker cards will be accepted once Public Participation begins. Speaker cards may not be submitted relating to any items listed on the agenda.

STAFF COMMENTS

ADJOURNMENT

In memory of Bobbie Trueblood Davis

FUTURE MEETINGS

The next regular meeting of the City Council will be held January 23, 2018, at 6:00 PM in the Council Chambers, 1st floor of City Hall, 23920 Valencia Blvd., Santa Clarita, CA.

CERTIFICATION

On January 4, 2018, I, Mary Cusick, do hereby certify that I am the duly appointed and qualified City Clerk for the City of Santa Clarita and that the foregoing agenda was posted at City Hall.



Mary Cusick
City Clerk
Santa Clarita, California