



CITY OF SANTA CLARITA CITY COUNCIL REGULAR MEETING

Tuesday, June 26, 2018
6:00 PM

City Council Chambers
23920 Valencia Blvd.
Santa Clarita, CA 91355

AGENDA

Joint Meeting with
Board of Library Trustees
Successor Agency to the former Redevelopment Agency

How to Address the City Council

Pursuant to Government Code section 54954.3 members of the public are afforded the opportunities to address the City Council. You may address the Council once per meeting during *Public Participation* on any matter within the Council's jurisdiction that is *not* listed on the agenda. Public Participation speaker's cards must be submitted to the City Clerk BEFORE this portion of the meeting begins. To address the Council regarding an *item* on the agenda, please fill out a speaker's card and submit it to the City Clerk BEFORE the Mayor announces the item. Each person addressing the Council is given three minutes to speak (with double the time allotted to non-English speakers using a translator) indicated by a colored light system on the Council dais. If you wish to provide information to the Council, please present the City Clerk with 10 copies. Otherwise, your materials will simply be added to the official record. Please note use of City Council Chamber technology equipment to present electronic material during meetings is not allowed.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (661) 255-4391. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

Pursuant to Government Code 54957.5 any writings or documents distributed to a majority of the members of the City Council regarding any open session item on this agenda will be made available for public inspection in the City Clerk's Office located at 23920 Valencia Boulevard, Suite 120, during normal business hours. These writings or documents will also be available at the meeting.

INVOCATION

Kellar

CALL TO ORDER

ROLL CALL

FLAG SALUTE

EXECUTIVE MEETING

This time has been set aside for Councilmembers to review the agenda and obtain any further information that may be needed. Council will also discuss each individual item during the course of the meeting with the exception of the Consent Calendar, which may be approved in its entirety by one motion, unless there is a request to pull an item for discussion. No action will be taken on public agenda items during the Executive Meeting.

APPROVAL OF AGENDA

AWARDS AND RECOGNITIONS

APWA Awards for Public Works Projects

PRESENTATIONS

Community Energy Partnership Presentation

PUBLIC PARTICIPATION

This time has been set aside for the public to address the City Council on items NOT listed on the agenda. The City Council will not act upon these items at this meeting other than to review and/or provide direction to staff. All speakers must submit a speaker's card to the City Clerk PRIOR to the beginning of this portion of the meeting. Thirty minutes are allotted for public input at this time. The FIRST TEN people to submit a speaker card prior to the beginning of Public Participation will be heard. Speaker cards will be accepted beginning at 5:45 p.m. Any speaker cards received once the first speaker has begun will be heard at the end of the meeting regardless if the ten person limit has been met.

STAFF COMMENTS

COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by the City Council. The items are not individually discussed by the City Council unless a request is made by a member of the public or the Council, in which case, the item(s) will be removed from the Consent Calendar and will be considered separately.

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1. **APPROVAL OF REGULAR MEETING MINUTES** – The minutes of the City Council are submitted for approval.

RECOMMENDED ACTION:

City Council approve the minutes of the June 12, 2018 Regular Meeting.

2. **READING OF ORDINANCE TITLES** - Government Code Section 36934 requires that all ordinances be read in full prior to Council taking action on the ordinance. By listing the ordinance title on the Council agenda, Council may determine that the title has been read.

RECOMMENDED ACTION:

City Council determine that the titles to all ordinances which appear on this public agenda have been read and waive further reading.

3. **FEDERAL LEGISLATIVE ADVOCACY SERVICES: KADESH AND ASSOCIATES LLC AND JAMISON AND SULLIVAN, INC.** - The City of Santa Clarita contracts for federal legislative advocacy services exclusively related to the City's opposition to the proposed large-scale CEMEX sand and gravel mine in the Soledad Canyon area. The City Council is requested to extend the contracts with Kadesh and Associates LLC and Jamison and Sullivan, Inc., on a month-to-month basis during the period July 1, 2018, through September 30, 2018, in an amount not to exceed \$15,000 for each firm, resulting in a total expenditure not to exceed the amount of \$30,000.

RECOMMENDED ACTION:

City Council :

1. Award contracts for the continuation of professional services with Kadesh and Associates LLC and Jamison and Sullivan, Inc., on a month-to-month basis during the period of July 1, 2018, through September 30, 2018, in an amount not to exceed \$15,000 for each firm, resulting in a total amount not to exceed \$30,000.
 2. Authorize the City Manager or his designee to execute contracts and associated documents subject to City Attorney approval.
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4. **JUVENILE INTERVENTION TEAM CIVILIAN INVESTIGATOR AGREEMENT** - Council to consider awarding contract to Wachsmuth & Associates and Sabadin Intervention Service to provide professional youth drug intervention services.

RECOMMENDED ACTION:

City Council:

1. Approve a one-year contract with Wachsmuth & Associates for an amount of \$10,000 and Sabadin Intervention Service for an amount of \$60,000 for Juvenile Intervention Team Civilian Investigator services, for a total amount not to exceed \$70,000.
2. Authorize the City Manager or designee to execute up to three additional one-year

renewal options with Sabadin Intervention Service beginning in year two, not to exceed the annual amount of \$60,000.

3. Authorize the City Manager or designee to execute all contracts and associated documents, subject to City Attorney approval.

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5. **SANTA CLARITA VALLEY SHERIFF'S STATION, PROJECT F3023 - AWARD GRADING CONTRACT** - This item will award a contract for grading and required construction services for the new Sheriff's station. This project is a joint effort between the City of Santa Clarita and Los Angeles County to design and construct a new Sheriff's station on Golden Valley Road.

RECOMMENDED ACTION:

City Council:

1. Approve the plans and specifications for the Santa Clarita Valley Sheriff's Station Phase III A Grading, including retaining walls, drainage improvements, traffic control, erosion control, and demolition, Project F3023.
 2. Award a contract for the Phase III A Grading to R.C. Becker and Son, Inc. in the amount of \$1,432,439, and authorize a contingency in the amount of \$214,866, for a total contract amount not to exceed \$1,647,305.
 3. Extend the current contract and authorize an increase expenditure authority for project management support services and environmental monitoring support with MNS Engineers, in the amount of \$150,000.
 4. Extend the current contract and authorize an increase expenditure authority for geotechnical services during the grading phase with R. T. Frankian & Associates, in the amount of \$125,205, and authorize a contingency in the amount of \$12,500, for a total contract amount not to exceed \$137,705.
 5. Extend the current contract and authorize an increase expenditure authority for civil engineering and surveying during the grading phase with Hunsaker & Associates, in the amount of \$27,850, and authorize a contingency in the amount of \$2,785, for a total contract amount not to exceed \$30,635.
 6. Award a contract for the leasing of a construction trailer to Design Space, in the amount of \$52,317, and authorize a contingency in the amount of \$5,230, for a total contract amount not to exceed \$57,547.
 7. Authorize an agreement with the Santa Clarita Valley Water Agency for the installation of water infrastructure in the amount of \$2,262,570.
 8. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.
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6. **2017-18 FEDERAL OVERLAY PROGRAM, PROJECT M0124 - AWARD CONSTRUCTION CONTRACT** - Annual overlay projects are an integral part of the City's pavement management program and provide pavement maintenance treatments to selected City streets. This project will resurface McBean Parkway between Copper Hill Drive and Avenue Scott and Newhall Ranch Road between Avenue Tibbitts and Valley Center Drive.

RECOMMENDED ACTION:

City Council:

1. Approve the plans and specifications for the 2017-18 Federal Overlay Program, Project M0124.
2. Award the construction contract to All American Asphalt in the amount of \$4,677,500 and authorize a contingency in the amount of \$233,875, for a total contract amount not to exceed \$4,911,375.
3. Reduce contingency from \$840,713 to \$233,875 for the construction contract awarded to Toro Enterprises, Inc. for the locally funded overlay portion of Project M0124, awarded on May 22, 2018.
4. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.

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7. **APPOINTMENTS TO THE BOARD OF LIBRARY TRUSTEES** - Consideration of appointments to the Santa Clarita Board of Library Trustees.

RECOMMENDED ACTION:

City Council adopt a resolution reappointing Mayor Weste and Councilmember Kellar to the Santa Clarita Board of Library Trustees for three-year terms, expiring June 30, 2021.

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8. **APPROVE AWARD OF LIBRARY MATERIALS VENDORS** - Approve award of expenditure authority to selected vendors to provide books and materials for the Santa Clarita Public Library.

RECOMMENDED ACTION:

City Council:

1. Approve award of expenditure authority for ABDO Publishing, Baker & Taylor, Brodart Co., Cengage Learning, Inc., Children's Plus Inc., Ingram Library Services, LLC, and Midwest Tape, LLC, to provide books and materials for the Santa Clarita Public Library, selected through a competitive Request for Proposal process, for a total amount not to exceed \$800,000, annually. Vendor selection will be determined based on who can provide the lowest price at the time of purchase.
2. Authorize the City Manager, or designee, to execute all associated documents, or modify the award in the event that issues of impossibility of performance arise, subject to City Attorney approval.

9. **SECOND READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, AMENDING TITLE 14 OF THE SANTA CLARITA MUNICIPAL CODE CONCERNING PARKS AND OTHER PUBLIC PLACES** - Proposed changes to language in Title 14 of the City's Municipal Code, Concerning Parks and Other Public Places, to ensure consistency, accuracy, and to ensure safe usage of parks and other public places.

RECOMMENDED ACTION:

City Council adopt an ordinance entitled, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, AMENDING TITLE 14 OF THE SANTA CLARITA MUNICIPAL CODE CONCERNING PARKS AND OTHER PUBLIC PLACES."

10. **ESTABLISH PARKING RESTRICTIONS OF COMMERCIAL VEHICLES ON RAILROAD AVENUE** - Establish parking restrictions of any commercial vehicles between the hours of 10:00 p.m. and 6:00 a.m. along both sides of Railroad Avenue, extending from 12th Street to 1,350 feet north of 15th Street.

RECOMMENDED ACTION:

City Council adopt a resolution restricting parking of any commercial vehicle (of a gross vehicle weight rating of 10,000 pounds) between the hours of 10:00 p.m. and 6:00 a.m. along both sides of Railroad Avenue, extending from 12th Street to 1,350 feet north of 15th Street.

11. **AWARD CONTRACT FOR THE CITY OF SANTA CLARITA SEASONS MAGAZINE** - Award a contract for the printing and mail preparation of the City of Santa Clarita SEASONS magazine, which provides listings of sports, programs, and recreation offerings, as well as information about what is happening in the City of Santa Clarita. SEASONS is mailed to every household in the City on a quarterly basis.

RECOMMENDED ACTION:

City Council:

1. Award a contract to OWP Direct Mail Services, Inc. (Mellady Direct Marketing), a local Santa Clarita business, for the printing and mail preparation of the City's SEASONS magazine, for an initial term of one year, with the option for four additional renewals in the amount of \$165,304 and authorize a 10 percent contingency in the amount of \$16,531, for a total not to exceed \$181,836.
 2. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval, and execute four renewals at a cost not to exceed \$181,836, plus the cost of any Consumer Price Index (CPI) increase.
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12. **NETWORK HARDWARE REPLACEMENT** - Critical network equipment that safeguards the City's assets and allows staff to provide essential services to the public have exceeded their useful life. As a result, support and maintenance are no longer available, thereby making the equipment less secure and more vulnerable to cyber attacks. This item makes a recommendation to award a contract for the replacement of these key pieces of network infrastructure, including firewalls, to protect the City from such threats while also enhancing the performance and capabilities of its network.

RECOMMENDED ACTION:

City Council:

1. Award a one-year contract to Lanair Group, LLC (Lanair), in the amount of \$133,519 plus a 10 percent contingency in the amount of \$13,352, for a total amount not to exceed \$146,871 for networking hardware inclusive of firewalls, switches, and required accessories, in addition to professional services, support, and maintenance.
 2. Authorize the City Manager or designee to execute all contracts and associated documents, subject to City Attorney approval.
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13. **COUNCIL POLICIES** - Draft policies for Council consideration are submitted for approval including the Purchasing Policy and Right to Use City Property Policy.

RECOMMENDED ACTION:

City Council:

1. Approve the revised Purchasing Policy draft and delete Policy No. II-26, Environmentally Preferable Purchasing Program.
 2. Approve the City Manager Authority to Grant Rights to Use City Property Policy draft.
 3. Approve the deletion of the House Sewer Laterals Policy.
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14. **CHECK REGISTER NO. 11** - Check Register No. 11 for the Period 04/27/18 through 05/10/18 and 05/17/18. Electronic Funds Transfers for the Period 04/30/18 through 05/11/18.

RECOMMENDED ACTION:

City Council approve and ratify for payment the demands presented in Check Register No. 11.

PUBLIC HEARINGS

15. **ANNUAL LEVY OF ASSESSMENTS FOR SPECIAL DISTRICTS** - As an annual required procedure, staff presents for City Council's consideration the Final Engineer's Reports for the various special districts and requests approval to provide the Los Angeles County Auditor Controller necessary data for the assessments to appear on the Fiscal Year 2018-19 Property Tax Rolls.

RECOMMENDED ACTION:

City Council:

1. Conduct a public hearing for the Landscaping and Lighting District; the Golden Valley Ranch Open Space Maintenance District; the Drainage Benefit Assessment Areas; the Vista Canyon Wastewater Standby District; and the Tourism Marketing District.
2. Adopt resolutions approving the Engineer's Reports for the Fiscal Year (FY) 2018-19 annual levy of assessments for the continuation of maintenance for the Landscaping and Lighting District; the Golden Valley Ranch Open Space Maintenance District; the Drainage Benefit Assessment Areas; the Vista Canyon Wastewater Standby District; and the Tourism Marketing District.

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16. **ANNUAL LEVY OF ASSESSMENTS FOR OPEN SPACE PRESERVATION DISTRICT** - As an annual required procedure, staff presents for City Council's consideration the Final Engineer's Report for the Open Space Preservation District and requests approval to provide the Los Angeles County Assessor necessary data for the assessments to appear on the Fiscal Year 2018-19 Property Tax Rolls.

RECOMMENDED ACTION:

City Council conduct a public hearing and adopt a resolution approving the Engineer's Report for the Fiscal Year 2018-19 Annual Levy of Assessments for the Open Space Preservation District.

UNFINISHED BUSINESS

17. **FISCAL YEAR 2018-2019 ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM** - The City's budget totals \$203 million. This includes funding for Capital Projects, Sheriff's budget, Redevelopment Successor Agency, operations and maintenance, capital outlay, and debt services. Fiscal Year 2018-2019 General Fund appropriations total \$110.4 million. General Fund revenues total \$110.8 million.

RECOMMENDED ACTION:

City Council and City Council acting as Successor Agency to the former Redevelopment Agency of the City of Santa Clarita:

1. Adopt Resolution Adopting the Annual Budget for Fiscal Year 2018-2019, Making Appropriations for the Amounts Budgeted and Establishing Fiscal Policies.
2. Adopt Resolution Adopting the 2018-2019 Capital Improvement Program.
3. Adopt Resolution Approving and Adopting the Annual Appropriations Limit for the Fiscal Year 2018-2019.
4. Adopt Resolution Electing to Receive All or a Portion of the Tax Revenues Pursuant to Health and Safety Code (Community Development Law).

5. Adopt Resolution Adopting an Amendment to the Conflict of Interest Code.
6. Adopt Resolution Providing for Compensation of Employees and Amending the Position Classification Plan.
7. Adopt Resolution between the Board of Administration California Public Employees Retirement System and the City of Santa Clarita for Employer Paid Member Contributions.

PUBLIC PARTICIPATION

This time has been set aside for any speakers that have turned in speaker cards and *were not heard* in the first thirty minutes allotted to address the City Council on items that are NOT on the agenda. No further speaker cards will be accepted once Public Participation begins. Speaker cards may not be submitted relating to any items listed on the agenda.

STAFF COMMENTS

ADJOURNMENT

FUTURE MEETINGS

The next regular meeting of the City Council will be held July 10, 2018, at 6:00 PM in the Council Chambers, 1st floor of City Hall, 23920 Valencia Blvd., Santa Clarita, CA.

CERTIFICATION

On June 21, 2018, I, Mary Cusick, do hereby certify that I am the duly appointed and qualified City Clerk for the City of Santa Clarita and that the foregoing agenda was posted at City Hall.



Mary Cusick
City Clerk
Santa Clarita, California