



# CITY OF SANTA CLARITA CITY COUNCIL REGULAR MEETING

Tuesday, December 11, 2018  
6:00 PM

City Council Chambers  
23920 Valencia Blvd.  
Santa Clarita, CA 91355

## AGENDA

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Joint Meeting with  
Board of Library Trustees  
Successor Agency to the former Redevelopment Agency

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### How to Address the City Council

Pursuant to Government Code section 54954.3 members of the public are afforded the opportunities to address the City Council. You may address the Council once per meeting during *Public Participation* on any matter within the Council's jurisdiction that is *not* listed on the agenda. Public Participation speaker's cards must be submitted to the City Clerk BEFORE this portion of the meeting begins. To address the Council regarding an *item* on the agenda, please fill out a speaker's card and submit it to the City Clerk BEFORE the Mayor announces the item. Each person addressing the Council is given three minutes to speak (with double the time allotted to non-English speakers using a translator) indicated by a colored light system on the Council dais. If you wish to provide information to the Council, please present the City Clerk with 10 copies. Otherwise, your materials will simply be added to the official record. Please note use of City Council Chamber technology equipment to present electronic material during meetings is not allowed.

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office, (661) 255-4391. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28CFR 35.102-35.104 ADA Title II)

Pursuant to Government Code 54957.5 any writings or documents distributed to a majority of the members of the City Council regarding any open session item on this agenda will be made available for public inspection in the City Clerk's Office located at 23920 Valencia Boulevard, Suite 120, during normal business hours. These writings or documents will also be available at the meeting.

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**INVOCATION**

McLean

**CALL TO ORDER**

**ROLL CALL**

**FLAG SALUTE**

Girl Scout Troop 1732

**EXECUTIVE MEETING**

This time has been set aside for Councilmembers to review the agenda and obtain any further information that may be needed. Council will also discuss each individual item during the course of the meeting with the exception of the Consent Calendar, which may be approved in its entirety by one motion, unless there is a request to pull an item for discussion. No action will be taken on public agenda items during the Executive Meeting.

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**APPROVAL OF AGENDA**

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**AWARDS AND RECOGNITIONS**

Recognition of Congressman Steve Knight

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**PUBLIC PARTICIPATION**

This time has been set aside for the public to address the City Council on items NOT listed on the agenda. The City Council will not act upon these items at this meeting other than to review and/or provide direction to staff. All speakers must submit a speaker's card to the City Clerk PRIOR to the beginning of this portion of the meeting. Thirty minutes are allotted for public input at this time. The FIRST TEN people to submit a speaker card prior to the beginning of Public Participation will be heard. Speaker cards will be accepted beginning at 5:45 p.m. Any speaker cards received once the first speaker has begun will be heard at the end of the meeting regardless if the ten person limit has been met.

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**STAFF COMMENTS**

**COMMITTEE REPORTS/COUNCILMEMBER COMMENTS**

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**CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one motion by the City Council. The items are not individually discussed by the City Council unless a request is made by a member of the public or the Council, in which case, the item(s) will be removed from the Consent Calendar and will be considered separately.

1. **APPROVAL OF SPECIAL MEETING MINUTES** – The minutes of the City Council are submitted for approval.

**RECOMMENDED ACTION:**

City Council approve the minutes of the November 27, 2018 Special Meeting.

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2. **APPROVAL OF REGULAR MEETING MINUTES** – The minutes of the City Council are submitted for approval.

**RECOMMENDED ACTION:**

City Council approve the minutes of the November 27, 2018 Regular Meeting.

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3. **READING OF ORDINANCE TITLES** - Government Code Section 36934 requires that all ordinances be read in full prior to Council taking action on the ordinance. By listing the ordinance title on the Council agenda, Council may determine that the title has been read.

**RECOMMENDED ACTION:**

City Council determine that the titles to all ordinances which appear on this public agenda have been read and waive further reading.

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4. **SANTA CLARITA 2019 LEGISLATIVE PLATFORM** - Staff is recommending that the City Council adopt the Santa Clarita 2019 Legislative Platform. This document will provide guidance to staff on legislative and regulatory issues of interest to the City Council and assist staff in conducting legislative advocacy at the federal and state levels.

**RECOMMENDED ACTION:**

City Council adopt the Santa Clarita 2019 Legislative Platform.

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5. **FEDERAL ADVOCACY SERVICES: MMO PARTNERS** - The City of Santa Clarita retains the services of the Washington, D.C. based firm MMO Partners for federal legislative advocacy services. The firm's current contract expires on December 31, 2018. The City Council is requested to approve a contract renewal for the period of January 1, 2019, through December 31, 2020, concurrent with the term of the 116<sup>th</sup> Congress. The annual maximum contract amount is \$77,000 for a total requested expenditure not to exceed \$154,000 over the two-year renewal term of the contract.

**RECOMMENDED ACTION:**

City Council authorize the City Manager or designee to execute, subject to City Attorney approval, a contract for the continuation of professional services with MMO Partners for the period of January 1, 2019, through December 31, 2020, concurrent with the term of the 116<sup>th</sup> Congress.

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6. **SECOND READING OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, AMENDING CHAPTER 11.37 OF THE SANTA CLARITA MUNICIPAL CODE CONCERNING PEDDLERS AND SOLICITORS** - At the regular meeting of the City Council on November 27, 2018, the City Council introduced and passed to second reading an ordinance amending Chapter 11.37 of the Santa Clarita Municipal Code concerning Peddlers and Solicitors to be in compliance with provisions of Senate Bill 946, known as the Safe Sidewalk Vending Act.  
**RECOMMENDED ACTION:**  
City Council adopt an ordinance entitled, “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA CLARITA, CALIFORNIA, AMENDING CHAPTER 11.37 OF THE SANTA CLARITA MUNICIPAL CODE CONCERNING PEDDLERS AND SOLICITORS.”
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7. **AWARD MAINTENANCE CONTRACT FOR LANDSCAPE MAINTENANCE DISTRICT ZONES T20, T44, T48, T62, T67, AND T71** - Award a two-year contract to Stay Green, Inc., to provide maintenance services to Landscape Maintenance District Zones T20, T44, T48, T62, T67, and T71 for an amount not to exceed \$680,400.  
**RECOMMENDED ACTION:**  
City Council:
1. Award a two-year contract to Stay Green, Inc., to provide contractual landscape maintenance services for Landscape Maintenance District (LMD) Zones T20 (El Dorado Village), T44 (Bouquet Canyon), T48 (Shadow Hills), T62 (Canyon Heights), T67 (Miramontes), and T71 (Haskell Canyon Ranch), for an annual amount of \$283,500, and authorize an annual contingency of \$56,700 to address unforeseen maintenance and repairs, for a total two-year amount not to exceed \$680,400.
  2. Authorize \$12,235 in one-time base budget appropriations from LMD fund balance (Fund 357) for Fiscal Year (FY) 2018-19, and an increase of \$20,975 in ongoing base budget appropriations commencing in FY 2019-20, contingent upon the appropriation of funds by the City Council during the annual budget in the amounts and to the expenditure account codes as listed on Attachment A.
  3. Authorize the City Manager or designee to execute up to three additional, one-year renewal options beginning in year three, not to exceed the combined annual base contract and contingency amount of \$340,200, plus an adjustment consistent with the appropriate Consumer Price Index, upon request of the contractor, and contingent upon the appropriation of funds by the City Council in the annual budget for such fiscal year.
  4. Authorize the City Manager or designee to execute all contracts and associated documents, or modify the awards in the event impossibility of performance arise, and execute all documents subject to City Attorney approval.
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8. **SANTA CLARITA AQUATIC CENTER, ACTIVITY POOL PLASTER RENOVATION PROJECT #PR-18-19-M3033B - APPROVE PLANS AND SPECIFICATIONS AND AWARD CONSTRUCTION CONTRACT** - The Santa Clarita Aquatic Center Activity Pool was built in 2003, and annually there is approximately 30,000 people that use this pool. There are several significant renovations required to keep this pool operating safely and efficiently per health department standards.

**RECOMMENDED ACTION:**

City Council:

1. Approve the plans and specifications for the Santa Clarita Aquatic Center, Activity Pool Plaster Renovation Project PR-18-19-M3033B.
2. Award the construction contract to Condor, Inc., in the amount of \$167,260 and authorize a contingency in the amount of \$16,726, for a total contract amount not to exceed \$183,986.
3. Appropriate funds in the amount of \$54,108 from Areawide Fund (Fund 367) to expenditure account M3033367-5161.001 Santa Clarita Aquatic Center Activity Pool Renovation Project.
4. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.

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9. **RESOLUTION AUTHORIZING SUBMITTAL OF THE RIVERS AND MOUNTAINS CONSERVANCY PROPOSITION 1 GRANT FUND FOR THE CANYON COUNTRY COMMUNITY CENTER REGIONAL INFILTRATION BEST MANAGEMENT PRACTICE PROJECT R3007** - Staff is recommending the City of Santa Clarita apply for the Rivers and Mountains Conservancy Proposition 1 Grant to fund the Canyon Country Community Center Regional Infiltration Best Management Practice - Project R3007.

**RECOMMENDED ACTION:**

City Council adopt a resolution allowing the City Manager or designee to submit an application for the Rivers and Mountains Conservancy Proposition 1 Grant to fund the Canyon Country Community Center Regional Infiltration Best Management Practice Project R3007.

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10. **CANYON COUNTRY COMMUNITY CENTER, PROJECT F3020 - APPROVAL TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SANTA CLARITA AND THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT** - The City of Santa Clarita and the Los Angeles County Flood Control District propose to enter into a Memorandum of Understanding identifying the financial obligations, maintenance responsibilities, use agreement, and property transfers in support of the Canyon Country Community Center project construction and improvements to the Mint Canyon Channel.

**RECOMMENDED ACTION:**

City Council:

1. Approve entering into a Memorandum of Understanding (MOU) between the City of Santa Clarita (City) and the Los Angeles County Flood Control District (District) which will include provisions for the exchange of property, funding obligations, use area agreement, and maintenance agreement for the construction of the Mint Canyon Channel and storm drain improvements at the Canyon Country Community Center (C4) project.
2. Authorize the transfer of assessor parcel numbers 2844-005-908 and 2844-005-909 to the District in exchange for a portion of assessor parcel number 2844-003-902, which will be deeded to the City, as part of the land exchange.
3. Authorize the granting of easements to the District for the relocation of an existing storm drain necessary for the construction of the C4 project.
4. Authorize the City Manager or designee to execute all documents, including the MOU obligating the City's financial contribution for the Mint Canyon Channel improvements not to exceed the authorized amount at time of bid award by City Council, subject to City Attorney approval.

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11. **AUTHORIZE THE PURCHASE OF BATTERY BACKUP SYSTEMS FOR THE BATTERY BACKUP INSTALLATION PROGRAM - PHASE I, PROJECT C0057**

- The Battery Backup Installation Program is a three phase program to install battery backup systems at signalized intersections throughout the City. At the end of Phase III, 53 battery backup systems will be installed. The battery backup systems provide reliable emergency power to traffic signals in the event of power failures or interruptions. The system gives staff time to respond and prepare for traffic control in the event of longer power outages.

**RECOMMENDED ACTION:**

City Council:

1. Authorize the purchase of 20 battery backup systems from DDL Traffic, Inc., in an amount not to exceed \$98,955.
2. Authorize the City Manager or designee to execute up to two additional, one-year purchase options beginning in year two, not to exceed the annual agreement amount of \$98,955, plus an adjustment consistent with the appropriate Consumer Price Index, upon request of the contractor, and contingent upon the appropriation of funds by the City Council in the annual budget for such fiscal year.
3. Authorize the City Manager or designee to execute all contracts and associated documents, or modify the awards in the event issues of impossibility of performance arise, contingent upon the appropriation of funds by the City Council in the annual budget for such fiscal year, and execute all documents subject to City Attorney

approval.

4. Authorize the City Manager or designee to modify all documents to contract with the next lowest and/or qualified bidder(s)/proposer(s) in the event an awardee is unable to fulfill its obligations or perform subject to City Attorney approval.

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12. **INTELLIGENT TRANSPORTATION SYSTEM, PHASE VI, PROJECT C0054 - AWARD DESIGN CONTRACT** - This action will fund the design of the Intelligent Transportation System, Phase VI project, which will add to the City's existing fiber optic interconnect system, providing signal synchronization along 19 corridors at 148 intersections, and the installation of system detection stations at 12 intersections.

**RECOMMENDED ACTION:**

City Council:

1. Award the design contract to Kimley-Horn and Associates, Inc., for the Intelligent Transportation System, Phase VI, Project C0054, in the amount of \$674,920, and authorize a contingency in the amount of \$67,492, for a total contract amount not to exceed \$742,412.
2. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.

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13. **ARROYO PARK DRIVE PEDESTRIAN BRIDGE REPLACEMENT, PROJECT S1044 - AWARD CONSTRUCTION CONTRACT** - This project will replace the existing timber pedestrian bridge across Arroyo Park Drive between Kirstengary Way and Tossano Drive with a prefabricated steel truss bridge.

**RECOMMENDED ACTION:**

City Council:

1. Approve the plans and specifications for the Arroyo Park Pedestrian Bridge Replacement, Project S1044.
  2. Award a construction contract to Leonida Builders, Inc., in the amount of \$572,840, and authorize a contingency in the amount of \$57,284 for a total contract amount not to exceed \$630,124.
  3. Appropriate \$15,000 from the Landscape Maintenance District Zone T-8 fund balance (357) to expenditure account S1044357-5161.001.
  4. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.
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14. **CANYON COUNTRY COMMUNITY CENTER, PROJECT F3020 - AWARD CONSTRUCTION MANAGEMENT CONTRACT AND PURCHASE OF MITIGATION CREDIT** - This action will award a construction management contract and authorize the purchase of environmental mitigation credit in support of the Canyon Country Community Center project.

**RECOMMENDED ACTION:**

City Council:

1. Award a contract to Griffin Structures Inc. for the construction management and constructability review of the Canyon Country Community Center, Project F3020 in the amount of \$1,432,000, and authorize a contingency in the amount of \$143,200, for a total contract amount not to exceed \$1,575,200.
2. Authorize the purchase of one acre of mitigation credit from the Peterson Ranch Mitigation Bank sponsor, Land Veritas Corp. in the amount of \$85,000.
3. Appropriate \$1,660,200 from the Park Dedication Fund (Fund 305) to the Canyon Country Community Center contractual services expenditure account F3020305-5161.001.
4. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.

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15. **CHECK REGISTER NO. 24** - Check Register No. 24 for the Period 10/26/18 through 11/08/18 and 11/15/18. Electronic Funds Transfers for the Period 10/29/18 through 11/11/18.

**RECOMMENDED ACTION:**

City Council approve and ratify for payment the demands presented in Check Register No. 24.

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## **NEW BUSINESS**

16. **FISCAL YEAR 2018-19 MID-YEAR BUDGET ADJUSTMENTS** - As the organization approaches the middle of the fiscal year, it is standard procedure to perform a mid-year review of the City's budgetary and financial position to ensure any deviations from the initial budget projections are proactively addressed. Staff also reviews requests for appropriations to address new priorities that are unfunded or under-funded.

**RECOMMENDED ACTION:**

City Council and the City Council acting as Successor Agency to the Former Redevelopment Agency of the City of Santa Clarita:

1. Adopt a resolution amending the budgets for Fiscal Year (FY) 2017-18 and FY 2018-19.
2. Adopt a resolution amending the classification plan and salary schedules, providing changes to benefit contributions for employees and retirees of the city.



3. Approve a one-year deferment of the collection of Bridge & Thoroughfare development impact fees effective December 12, 2018, through December 31, 2019.
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## **PUBLIC PARTICIPATION**

This time has been set aside for any speakers that have turned in speaker cards and *were not heard* in the first thirty minutes allotted to address the City Council on items that are NOT on the agenda. No further speaker cards will be accepted once Public Participation begins. Speaker cards may not be submitted relating to any items listed on the agenda.

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### **STAFF COMMENTS**

### **ADJOURNMENT**

### **FUTURE MEETINGS**

The next regular meeting of the City Council will be held January 8, 2019, at 6:00 PM in the Council Chambers, 1st floor of City Hall, 23920 Valencia Blvd., Santa Clarita, CA.

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## **CERTIFICATION**

On December 6, 2018, I, Mary Cusick, do hereby certify that I am the duly appointed and qualified City Clerk for the City of Santa Clarita and that the foregoing agenda was posted at City Hall.



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Mary Cusick  
City Clerk  
Santa Clarita, California