



**CITY OF SANTA CLARITA
City Council
Regular Meeting**

**Joint Meeting with
Board of Library Trustees**

Hereinafter the titles Mayor, Mayor Pro Tem, Councilmember, City Manager, City Attorney, and City Clerk may be used also to indicate Mayor/Chair/President, Mayor Pro Tem/Vice-Chair/Vice President, City Manager/Executive Director, City Attorney/Counsel, and City Clerk/Secretary

~Minutes~

Tuesday, January 22, 2019

6:00 PM

City Council Chambers

INVOCATION

Councilmember Weste delivered the invocation.

CALL TO ORDER

Mayor McLean called to order the Joint Regular meeting of the City Council and Board of Library Trustees at 6:03 p.m.

ROLL CALL

All Councilmembers were present.

FLAG SALUTE

Scout Pack 494 led the flag salute.

EXECUTIVE MEETING

This time has been set aside for Councilmembers to review the agenda and obtain any further information that may be needed. Council will also discuss each individual item during the course of the meeting with the exception of the Consent Calendar, which may be approved in its entirety by one motion, unless there is a request to pull an item for discussion. No action will be taken on public agenda items during the Executive Meeting.

APPROVAL OF AGENDA

Motion by Kellar, second by Miranda, to approve the agenda pulling item 4 for public comment.

RESULT: APPROVED AGENDA

AWARDS AND RECOGNITIONS

Mayor McLean and Council recognized the first, second, and third place winners of the SCV Mayor's Committee for the Employment of Individuals with Disabilities art contest and

presented certificates to the second place winner, Mason Kinsella and third place winner, A'nya Sullivan, who were in attendance.

PRESENTATIONS

Parks, Recreation, and Community Services Commission Chair Kieran Wong presented the Council with the Commission's 2019 goals.

Council commented on the great job of the commission on meeting the changing demands of the community by accommodating various sports such as pickle ball and archery.

PUBLIC PARTICIPATION

Addressing the Council was Alan Ferdman, representing Canyon Country Advisory Committee, regarding Canyon View Estates solar panels follow up and Landscape Maintenance Districts (LMD) assessments; Elaine Ballace, regarding residential attorney representation, affordable housing for seniors, the head of the Sheriff Department and sanctuary cities, and Hollywood; Cassidy Bensko, regarding Title 14 of the Santa Clarita Municipal Code and California Senate Bill (SB) 876; and Kait Wilson, regarding homelessness.

STAFF COMMENTS

City Manager Ken Striplin invited Mr. Ferdman to discuss LMD fees with Deputy City Manager Darren Hernández and commented that the Council reviews the assessments on an annual basis as part of the budget process; addressed Ms. Ballace's comments where the economic impact of filming in Santa Clarita exceeds \$30 million a year in Santa Clarita and that the City continues to expand its filming industry; and deferred to the City Attorney to comment on Title 14.

City Attorney Joseph Montes commented that the litigation trial is set for October of this year for the Canyon View Estates solar panels; and commented that a bill, SB 876, did not pass, but was not able to view the materials handed to the Council to confirm that it is the same bill Ms. Bensko was referring to, and provisions of Title 14 will not be enforced if no shelter beds are available. Mr. Striplin added that no citations have been issued under Title 14 relating to the provisions discussed.

COMMITTEE REPORTS/COUNCILMEMBER COMMENTS

Councilmember Miranda announced that Thursdays@Newhall will begin again in March with the 10 by 10 Variety Show, held on the first Thursday of the month, Jam Sessions on the second Thursday, the SENSES Block Party takes place on the third Thursday, and the Note by Note Music Night is on the fourth Thursday, and to learn more by visiting ThursdaysAtNewhall.com.

Councilmember Weste commented on the City's new bike share program, Pace, and that a ribbon cutting celebration is scheduled to take place on Thursday, January 31 at the Iron Horse Trailhead; and requested adjournment of tonight's meeting in memory of Boris "Bernie" Friedman.

Mayor Pro Tem Smyth announced that the annual homeless population count is taking place this evening, with volunteers gathering at two locations, and the numbers received from the count are

an under representation, however, it is important to receive numbers as accurate as possible; and confirmed that SB 876 did not pass and make it out of the legislature.

Councilmember Kellar requested adjournment of tonight's meeting in memory of Tom Rogers.

Mayor McLean added that Tom and Dodie Rogers offered their home for many years for the annual Celebrity Waiter event orientations; commented on the recent Homeless task force meeting where stakeholders discussed the homeless count process; and attended the Holocaust Memorial Dedication event on January 20 at Congregation Beth Shalom.

CONSENT CALENDAR

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Laurene Weste, Councilmember
SECONDER:	Bob Kellar, Councilmember
AYES:	McLean, Smyth, Kellar, Miranda, Weste

ITEM 1

APPROVAL OF REGULAR MEETING MINUTES – The minutes are submitted for approval.
RECOMMENDED ACTION: City Council approve the minutes of the January 8, 2019, Regular Meeting.

ITEM 2

ELECTRIC VEHICLE CHARGING STATIONS, PROJECT R0022 - AWARD DESIGN/BUILD CONTRACT

This project will design and install nine electric vehicle charging stations at various locations citywide.

RECOMMENDED ACTION:
City Council:

1. Award a construction contract to Servitek Solutions, Inc., for the Electric Vehicle Charging Stations, Project R0022, in the amount of \$176,659, and authorize a contingency in the amount of \$17,666 for a total contract amount not to exceed \$194,325.
2. Authorize the purchase of five-year prepaid cloud and maintenance services and one CT4021 commercial charging station from ChargePoint, Inc., in the amount of \$45,878.
3. Authorize the City Manager to execute a donation agreement with FivePoint for seven CT4021 commercial charging stations and one CT4000 commercial charging station, and the Master Services and Subscription Agreement with ChargePoint for cloud services.
4. Authorize the charge of an administrative fee of \$.15 to \$.40 per kWh for the use of the electric vehicle charging stations.
5. Authorize the City Manager or designee to execute all documents, subject to City Attorney approval.

Addressing the Council on this item was Steve Petzold.

City Manager Ken Striplin commented that this item is a City owned project and there is a dedication from Five Points as part of conditions for their project, and the project is a cost-recovered, neutral system.

ITEM 3

BUS TAP FAREBOX REGIONAL EQUIPMENT UPGRADE

Award contract to Cubic Transportation Systems, Inc., for the procurement and installation of upgraded regional bus TAP farebox equipment.

RECOMMENDED ACTION:

City Council:

1. Authorize the City Manager or designee to execute a contract with Cubic Transportation Systems, Inc., for the procurement and installation of bus fareboxes and equipment in the amount of \$1,195,162.00; authorize a contingency of 10 percent in the amount of \$119,516.00, for a total contract not to exceed \$1,314,678.00 or modify the award in the event issues of impossibility of performance arise, subject to City Attorney approval.
2. Appropriate funds in the amount of \$1,314,678 to account 12402-5161.001, and increase grant revenue account 700-4621.001 by \$1,087,487.00 and 700-4424.009 by \$227,191.00.
3. Authorize the City Manager or designee execute a TAP Farebox Upgrade Reimbursement Agreement with the Los Angeles County Metropolitan Transportation Authority in the amount of \$1,087,487.00, subject to City Attorney approval.

ITEM 4

FISCAL YEAR 2017-18 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND OTHER RELATED REPORTS

The City's independent audit firm, Vavrinek, Trine, Day & Co., LLP, has completed the City's annual audit for fiscal year ending June 30, 2018. Based on the audit performed, Vavrinek, Trine, Day & Co., LLP, issued an unmodified "clean" audit opinion letter which reflects the best level an organization can receive on its financial statements.

RECOMMENDED ACTION:

City Council approve the Comprehensive Annual Financial Report (CAFR) and other related reports for fiscal year ending June 30, 2018.

Addressing the Council on this item was Alan Ferdman, representing the Canyon Country Advisory Committee.

City Manager Ken Striplin commented that the LMDs are in compliance with Proposition 218 and the annual levy is already set.

ITEM 5

CHECK REGISTER NO. 01

Check Register No. 01 for the Period 12/07/18 through 12/20/18 and 12/27/18. Electronic Funds Transfers for the Period 12/10/18 through 12/21/18.

RECOMMENDED ACTION:

City Council approve and ratify for payment the demands presented in Check Register No. 01.

PUBLIC HEARINGS

ITEM 6

RESULTS OF THE COMMUNITY NEEDS ASSESSMENT CONDUCTED FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

As part of the development of the Community Development Block Grant Consolidated Plan and Annual Action Plan, the City conducted a Community Needs Assessment. This presentation of the results of the Community Needs Assessment is one of two required Public Hearings which must be conducted during the Consolidated Plan process.

RECOMMENDED ACTION:

City Council conduct a Public Hearing and receive information regarding the results of the annual Community Needs Assessment conducted as part of the Community Development Block Grant Program.

Mayor McLean opened the public hearing.

Deputy City Clerk Amanda Santos reported that all notices required by law have been provided.

Housing Program Administrator Erin Lay provided the staff report.

No requests to speak were received.

Mayor McLean closed the public Hearing.

RESULT: RECEIVED

NEW BUSINESS

ITEM 7

COUNCIL COMMITTEE APPOINTMENTS

On an annual basis, the Mayor and City Council undertake a discussion in open session for the purpose of updating the Council Committee Appointments List.

RECOMMENDED ACTION:

City Council:

1. Review, discuss, make changes to, and approve the City Council Committee Appointments list for 2019.

2. Direct the City Clerk to update the Agency Report of Public Official Appointments Form 806 based on the appointments made, delegate the City Manager as signatory on said form, and direct the City Clerk to place updated Form 806 on the City of Santa Clarita website.

Mayor McLean addressed the Sanitation Committee where the Mayor is required to be the 1st Director. Mayor Pro Tem Smyth requested to be moved to the Alternate position due to his daytime schedule and Councilmember Weste volunteered to fill the 2nd Director position.

Mayor McLean addressed the Budget Committee to include Mayor McLean and Mayor Pro Tem Smyth, and proposed that if everyone was okay with their current committee appointments, then no other changes to the committees are needed. Council concurred.

As a result, the following changes were made to the list of appointments set forth in the agenda materials:

Committee	2018	2019
Sanitation Districts	1 st Dir. Weste/2 nd Dir. Smyth	1 st Dir. McLean/2 nd Dir. Weste
Budget Committee	Weste/McLean	McLean/Smyth

RESULT: APPROVED [UNANIMOUS]
MOVER: Cameron Smyth, Mayor Pro Tem
SECONDER: Bob Kellar, Councilmember
AYES: McLean, Smyth, Kellar, Miranda, Weste

PUBLIC PARTICIPATION II

There were none.

ADJOURNMENT

Mayor McLean adjourned the meeting in memory of Boris "Bernie" Friedman and Tom Rogers at 6:59 p.m.

MAYOR

ATTEST:

CITY CLERK