



**CITY OF SANTA CLARITA
AGENDA REPORT**

CONSENT CALENDAR

CITY MANAGER APPROVAL: Ken Stripling

DATE: February 12, 2019

SUBJECT: PROBATION SERVICES CONTRACT AUTHORITY INCREASE

DEPARTMENT: City Manager's Office

PRESENTER: Jerrid McKenna

RECOMMENDED ACTION

City Council:

1. Approve a contract authorization increase in the amount of \$27,400 for Fiscal Year 2018-19, for a total contract amount not to exceed \$191,400 for an increase in probation services.
2. Authorize the City Manager or designee to execute all contracts and associated documents, subject to City Attorney approval.

BACKGROUND

On June 1, 2018, the City of Santa Clarita (City) entered into an agreement with the County of Los Angeles Probation Department to provide probation prevention/intervention services to assist in the City's Gang Crime Suppression Program. As a part of this agreement, one Deputy Probation Officer (DPO) provides specialized probation services for the City. The current DPO provides assistance to patrol, the Crime Impact Team, and the Career Offenders, Burglary, and Robbery Apprehension team (COBRA), assisting station personnel with warrant service/searches, assisting with gang diversion, assisting with Teen Court, and by conducting regular compliance searches of probationers.

The cost outlined in the current agreement is inclusive of the salary and employee benefits for one DPO and support staff to perform these services. As a result of a rate increase, the contract has increased from \$164,000 to \$174,000. Staff is requesting additional contract expenditure authority for this rate increase in addition to a ten percent contingency for overtime. The DPO utilizes overtime for additional operations and probation searches. Providing contingency for overtime allows the DPO to continue to maintain high quality public safety services and continue to be proactive in preventing crime in the City. The current overtime rate is approximately

\$63.43 per hour plus any adjustments to salary, employee benefits and/or overhead rates approved during the fiscal year.

ALTERNATIVE ACTION

Other action as determined by the City Council.

FISCAL IMPACT

Contingent upon the approval of the recommended action, sufficient funds will be available as part of the Fiscal Year 2018-19 annual budget process.